
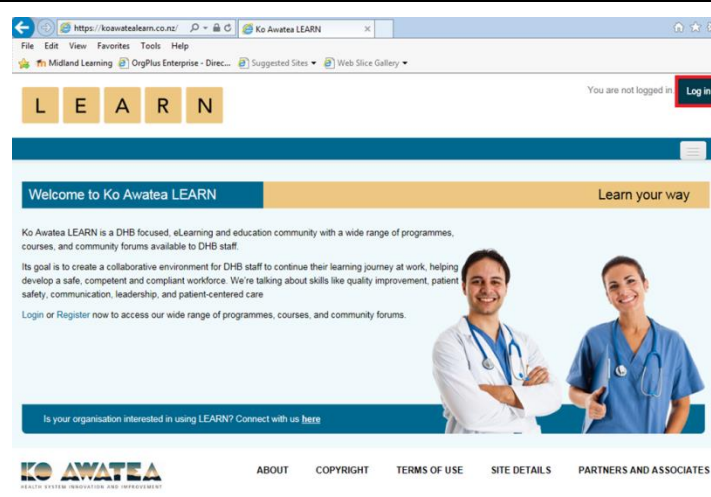
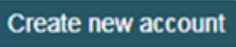


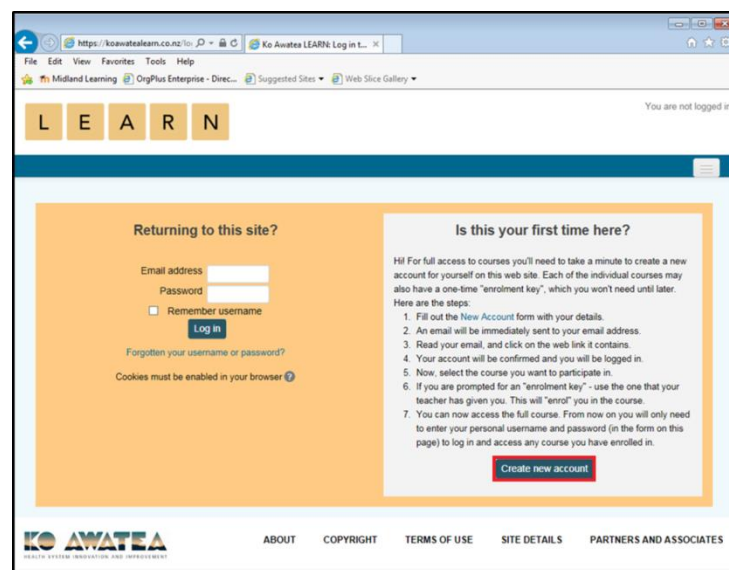
Creating your new account in Ko Awatea LEARN

Click on the URL for the web site:
<https://koawatealearn.co.nz/> or
search for Ko Awatea LEARN.

Then click on the  button at the
top right of the screen.



Now click on the  button

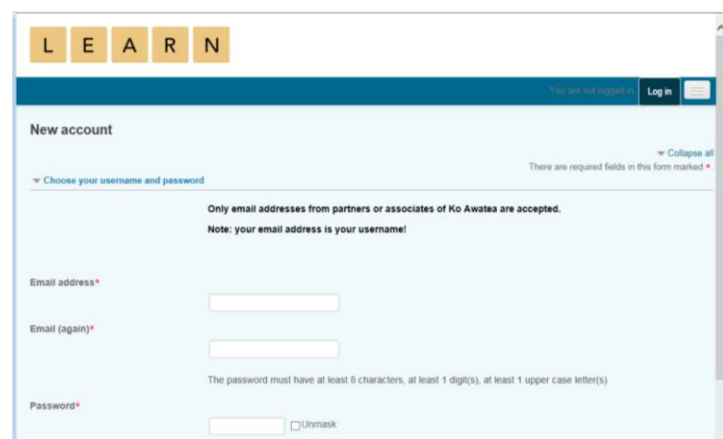


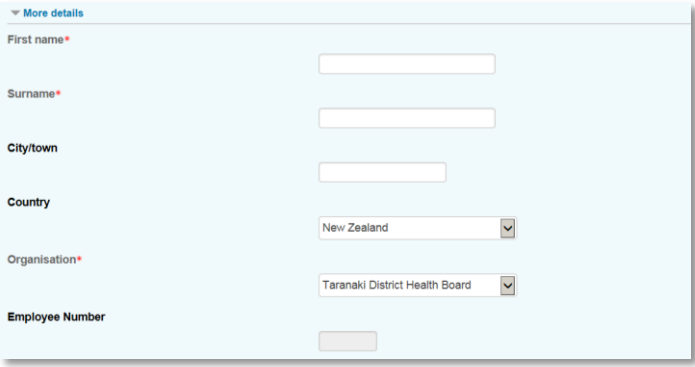
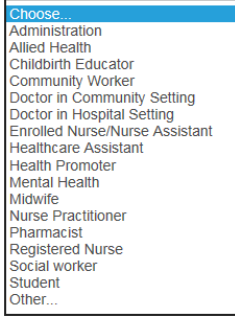
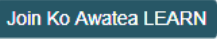
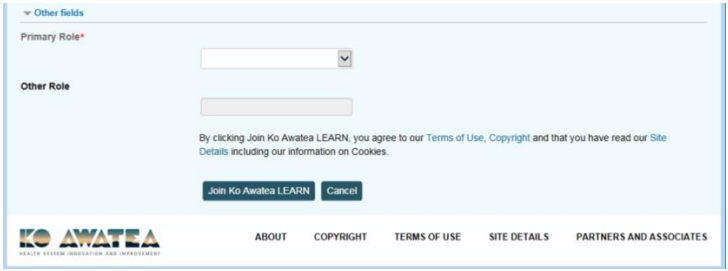
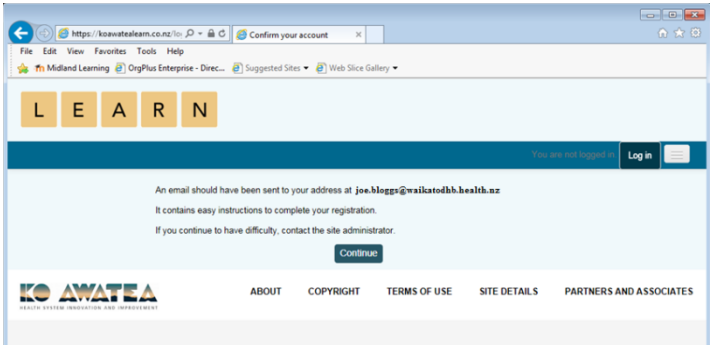
For Taranaki DHB users, your email
address is now your username.

e.g. joe.bloggs@tdhb.org.nz is Joe's
email address and username.

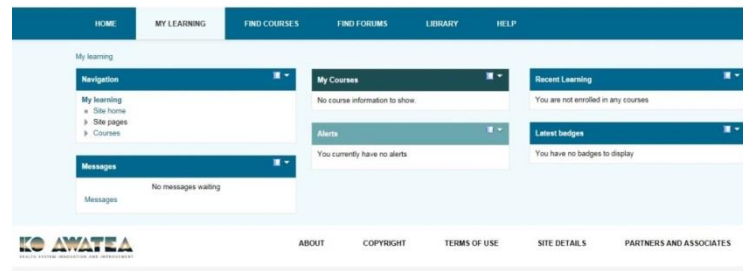
Enter **“Email address”** (twice) and
choose a **“password”**.

Note: Click on **“Unmask”** to check
that your password is correct.



<p>Enter your “First name”, “Surname” and “City/Town”</p> <p>“Country” is selected for you – New Zealand</p> <p>Choose Taranaki District Health Board as your “Organisation” from the list.</p> <p>You do not need to enter your Employee Number.</p>	
<p>Choose your “Primary Role” from the list on the right.</p> <p>If it is not there, Choose Other... and enter your role in the “Other Role” field.</p>	
<p>Then click on the  button.</p>	
<p>You will then get a confirmation that your account has been created.</p>	
<p>The email sent to you will look something like:</p>	<p>Ko Awatea LEARN: account confirmation</p> <p>Admin User <noreply@totarahosting.co.nz></p> <p>Sent: Mon 25/07/2016 15:56 To: Ross Dewstow</p> <hr/> <p>Hi Ross Dewstow</p> <p>A new account has been requested at 'Ko Awatea LEARN' using your email address.</p> <p>To confirm your new account, please go to this web address:</p> <p>https://koawatealearn.co.nz/login/confirm.php?data=NFRB87Rm0xg82D7/ross%2E.dewstow%40waikatodhb%2Ehealth%2Enz</p> <p>In most mail programs, this should appear as a blue link which you can just click on. If that doesn't work, then cut and paste the address into the address line at the top of your web browser window.</p> <p>If you need help, please contact the site administrator,</p> <p>Admin User eLearning@middlemore.co.nz</p>

When you click on the link you will be taken to Ko Awatea Learn and see:



Fantastic. You now have an account on Ko Awatea Learn.

What now?

Find Taranaki DHB courses by hovering over Find Courses > Find by Organisations.

Select Taranaki DHB.

